

Swains Creek Pines Lot Owners Association
Application for Architectural Approval (revised 7/7/2022)

Date of Application _____

Please print all requested information

Upload completed form along with the additional required supported documentation described on the application to your online owner portal in the 'Requests' section ("Architectural Request Form") at **PayHOA.com**, or email to:

swainscreek@adminutah.com

or mail to:

Swains Creek Pines Lot Owners Association, PO Box 303, Washington, Utah 84780

Submitted by _____ Unit No. _____ Lot No. _____

Physical Street Address _____

Expected Start Date _____ Expected Finish Date _____

Lot Owner _____ **Builder** _____

Address _____ Address _____

City, State & Zip _____ City, State & Zip _____

Telephone _____ Telephone _____

New Structure Addition Modification Cabin Garage/Shed Fence Other

Description of Project:

Required for approval:

- _____ Submit copy of site plan
- _____ Submit full set of architectural plans
- _____ Submit this application form

Site Plan Requirements: Accurately drawn to scale with dotted lines for set back and dimensions of all sides of building structure or improvement with proposed driveway and outbuildings shown

_____ Drawn to scale – with scale listed on site and building plan

_____ Setbacks

_____ Location of septic system shown

Architectural Requirements (to be completed by applicant)

_____ Floor plan showing building dimensions _____ Complete front, rear and side elevations – all levels

Exterior Material _____ Color _____

Upper Level _____ Color _____

Lower Level _____ Color _____

Trim _____ Color _____

Roofing _____ Color _____

Type of Finish _____ Color _____

Livable floor space excluding basement _____ Basement living space _____

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Lot Owner Name and Project _____

By signing below, the applicant understands and agrees to the following:

The Architectural Committee may require additional information as it deems necessary to make a decision. Until all of the Committee's questions are answered and any requested information is submitted to the Committee, the application will be deemed incomplete and the application will stand un-approved.

All necessary permits and approvals from municipalities or other jurisdictions are the sole responsibility of the applicant and that Committee approval of this application is subject to the applicant receiving all such necessary permits and approvals. Requirements for inspection must be complied with and evidence of said permits and inspection must be provided to the Committee upon completion of the work.

All construction/builder signs must be removed within 60 days after completion or issuance of occupancy permit approval.

The applicant or a designated representative agrees to periodically meet with an Architectural Committee member on their property in order for ARC to verify the project, perform status checks, and check for completion.

Lot Owner or Applicant Signature Date

*****To Be Completed by Committee*****

Application Received Date _____

Committee Status Check #1 of Work Date _____

Committee Status Check #2 of Work Date _____

Committee Status Check #3 of Work Date _____

Committee Review of Completed Project Date _____

Committee Approved Yes No Date _____

Print & Sign Date

Print & Sign Date

Print & Sign Date

Approved Denied Job Completed
Entered on Spreadsheet Entered in Database

